**PVHS**

**Senior Portfolio Checklist**

**Academic Plans**

* \_\_\_\_\_\_ Graduation Plans with Advisor
* \_\_\_\_\_\_ 3 Personality Assessments
	+ - \_\_\_\_ +Reflection
		- \_\_\_\_ +Reflection
		- \_\_\_\_ +Reflection

(Pick 3 personality assessments & write 1 paragraph reflection for each)

* \_\_\_\_\_\_ PLATO exit exams
* \_\_\_\_\_\_ Certificate of Achievement & Attendance
* \_\_\_\_\_\_ Complete MOD I
* \_\_\_\_\_\_ Complete MOD II
* \_\_\_\_\_\_ Complete MOD III
	+ - \_\_\_\_ Current (Updated) Resume
		- \_\_\_\_ Career Research Packet

**Career Plans/ Vocational**

* \_\_\_\_\_\_ Previous work experience (list of jobs, contacts, reasons for leaving)
* \_\_\_\_\_\_ Job Placement Evaluations (include site)
* \_\_\_\_\_\_ Review job placement evaluations & determine areas of strengths & weakness & plan for improvement
* \_\_\_\_\_\_ Interview questions & responses (MI)
* \_\_\_\_\_\_ Thank you letter (MII)
* \_\_\_\_\_\_ Work Place Harassment Training (MI)
* \_\_\_\_\_\_ Interview 2 people in chosen career field
* \_\_\_\_\_\_ Career/College Fair

**Postsecondary Planning**

* \_\_\_\_\_\_ Transition Plan (outline specific plans for after school graduation)
* \_\_\_\_\_\_ Tour of Pima Community College & Graphic Org. (MIII)
* \_\_\_\_\_\_ Mini Career Research
* \_\_\_\_\_\_ Letters of Recommendations (3)
* \_\_\_\_\_\_ List of 3-5 References (name, ph. #, Years known, Relationship to you)
* \_\_\_\_\_\_ Review costs of two schools (print out cost sheets)-College or Vocational Training
* \_\_\_\_\_\_ FAFSA (fill out with David R. if going to college/training) (MIII)
* \_\_\_\_\_\_ WIOA Documentation (Collect ASAP) (MIII)

**Extracurricular Activities (anything extra)**

* \_\_\_\_\_\_ Certificate of Volunteering from MOD III
* \_\_\_\_\_\_ Leadership experience
* \_\_\_\_\_\_ Graduation Speech

**Presentation of Portfolio**

Date of Presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Panel Members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Feedback from presentation:

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Revised 3-16